	XBRL Excel Utility
1.	<u>Overview</u>
2.	Before you begin
3.	<u>Index</u>
4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

#### 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governa

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload o Center Website (www.listing.bseindia.com) .

#### 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and a
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your lo
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the Please first go through Enable Macro Manual attached with zip file.

	3. Index
1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
4	Meeting of BOD
5	Meeting of Committees
6	Related Party Transaction
7	Affirmation
8	Website
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10	Annual Affirmation Continue
11	Annexure III

### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL bu

### 5. Steps for Filing Corporate Governance Repor

- **I. Fill up the data:** Navigate to each field of every section in the sheet to provide applic get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- **II. Validating Sheets:** Click on the "Validate" button to ensure that the sheet has be furnished in proper format. If there are some errors on the sheet, excel utility will prompt y
- **III. Validate All Sheets:** Click on the **"Home"** button. And then click on "Validate All S been properly filled and validated successfully. If there are some errors on the sheet, excel stop validation at the same time. After correction, once again follow the same procedure to

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- **IV. Generate XML:** Excel Utility will not allow you to generate XBRL/XML unless succe Now click on 'Generate XML'' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report's Excel Utility will allow you to generate Report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.
- **VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated t and upload generated xml file. On Upload screen provide the required information and brow

#### 6. Fill up the data in excel utility

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for gene
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed for
- 6. Select data from "Dropdown list" wherever applicable.
- 7. Adding Notes: Click on "Add Notes" button to add notes



# nce Report

of generated XBRL/XML file to BSE Listing

#### above.

cal system.

1 Excel utility

e functionalities of Excel Utility works fine.

#### General Info

<u>Annexure I - Composition of BOD</u>

<u>Annexure I - Composition of Committee</u>

**Annexure I - Meeting of BOD** 

<u>Annexure I - Meeting of Committees</u>

<u>Annexure I - Related Party Transaction</u>

<u>Annexure I - Affirmation</u>

Annexure II - Website

**Annexure II - Annual Affirmation** 

Annexure II -Annual Affirmation Continue

Annexure III

utton on Genenral information sheet.
t
cable data in correct format. (Formats will
een properly filled and also data has been ou about the same.
Sheet" button to ensure that all sheets has utility will prompt you about the same and validate all sheets.
essful validation of all sheet is completed.
ate Report" to generate html report.
:hrough Utility, login to BSE Listing Center vse to select XML file and submit the XML.
erating XML.
s it is a mandatory field.
urther for generating XML.

**Signatory Details** 

Home Validate Import XML

General information about company		
Scrip code	530187	
NSE Symbol		
MSEI Symbol		
ISIN	INE354E01031	
Name of the entity	ATHARV ENTERPRISES LTD.	
Date of start of financial year	01-04-2022	
Date of end of financial year	31-03-2023	
Reporting Quarter	Quarterly	
Date of Report	31-12-2022	
Risk management committee	Not Applicable	
Market Capitalisation as per immediate previous Financial Year	Any other	

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Next

Enter the quarter ended date only

Home Validate

			Disclosure of no	tes on composition
				Whether the listed
				Whether Ch
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN
	Add	Delete		
1	Mr	PRAMOD KUMAR GADIYA	ADUPG6871G	02258245
2	Mrs	VANDANA PRAMOD GADIYA	AMYPG2632E	02766684
3	Mr	JAGDISH CHANDRA GADIYA	ASTPG1577F	03577289
4	Mr	HARISH SHARMA	DLYPS9815R	08779366
5	Mr	NAVNEET SHARMA	GCGPS4072C	08763241
6	Mr	NIKHIL KUMAR TANK	AXIPT3985G	09259088

Prev

of board of directors explanatory	Add Notes	
l entity has a Regular Chairperson	Yes	
airperson is related to MD or CEO	No	
Category 1 of directors	Category 2 of directors	Category 3 of directors

Executive Director	Not Applicable	MD
Executive Director	Not Applicable	
Non-Executive - Non Independent		
Director	Not Applicable	
Non-Executive - Independent		
Director	Chairperson	
Non-Executive - Independent		
Director	Not Applicable	
Non-Executive - Independent		
Director	Not Applicable	

		Disqualification of D
Date of Birth	Whether the director is disqualified?	Start Date of disqualification
16-09-1974	No	
27-01-1980	No	
04-03-1952	No	
02-10-1991	No	
29-08-1994	No	
18-03-1995	No	

# **Annexure I** Annexure I to be submitted by listed entity on quarterly basis I. Composition of Board of Directors irectors under section 164 of the Companies Act, 2013 **End Date of disqualification Details of disqualification Current status** Active Active Active Active Active Active

Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment
NA		01-08-2018
NA		01-09-2018
NA		01-08-2018
NA		09-07-2020
NA		09-07-2020
NA		29-07-2021

Date of Re- appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations
		Γ		1
01-08-2021			2	0
			1	0
			1	0
		29.00	2	2
		29.00	1	1
		17.00	1	1

Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN
2	0	
0	0	
2	0	
3	1	
2	0	
1	1	

Notes for not providing DIN

Next



Validate

Note: Please enter DIN. After entering DIN, Name of Committee member

# **Audit Committee Details**

Sr	DIN Number	Name of Committee members
1	03577289	JAGDISH CHANDRA GADIYA
2	08779366	HARISH SHARMA
3	08763241	NAVNEET SHARMA
4	09259088	NIKHIL KUMAR TANK
5		
6		
7		
8		
9		
10		

## Note: Please enter DIN. After entering DIN, Name of Committee member

# Nomination and remuneration committee

Sr	DIN Number	Name of Committee members
1	03577289	JAGDISH CHANDRA GADIYA
2	08779366	HARISH SHARMA

3	08763241	NAVNEET SHARMA
4	09259088	NIKHIL KUMAR TANK
5		
6		
7		
8		
9		
10		

# Note: Please enter DIN. After entering DIN, Name of Committee member

# Stakeholders Relationship Committee

Sr	DIN Number	Name of Committee members
1	03577289	JAGDISH CHANDRA GADIYA
2	08779366	HARISH SHARMA
3	08763241	NAVNEET SHARMA
4	09259088	NIKHIL KUMAR TANK
5		
6		
7		
8		
9		
10		

Risk Management Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee member

# **Corporate Social Responsibility Committee**

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Other Committee		
Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

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# **Annexure 1**

# **II. Composition of Committees**

Disclosure of notes on composition of committees explanatory

ers and Category 1 of Directors shall be prefilled automatically

#### Whether the Audit Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Non Independent Director	Member
Non-Executive - Independent Director	Chairperson
Non-Executive - Independent Director	Member
Non-Executive - Independent Director	Member

## ers and Category 1 of Directors shall be prefilled automatically

#### Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Non Independent Director	Member
Non-Executive - Independent Director	Member

Chairperson
Member

# ers and Category 1 of Directors shall be prefilled automatically

Whether the Stakeholders Relationship Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Non Independent Director	Member
Non-Executive - Independent Director	Member
Non-Executive - Independent Director	Member
Non-Executive - Independent Director	Chairperson

Whether the Risk Management Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors

ers and Category 1 of Directors shall be prefilled automatical
--

Whether the Corporate Social Responsibility Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors

Name of other committee	Category 1 of directors

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandate
2. Date of Appointment can be any day upto September 30, 2022.

3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to September 30, 2022.

Yes		
Date of Appointment	Date of Cessation	Remarks
01-08-2018		
09-07-2020		
09-07-2020		
29-07-2021		

Yes		
Date of Appointment	Date of Cessation	Remarks
01-08-2018		
09-07-2020		

09-07-2020	
29-07-2021	

Yes		
Date of Appointment	Date of Cessation	Remarks
01-08-2018		
09-07-2020		
09-07-2020		
19-05-2022		

Date of Appointment	Date of Cessation	Remarks

Date of Appointment	Date of Cessation	Remarks

Category 2 of directors	Remarks

Next

orily filled for every Committee.

eptember 30,2022

Home Validate

III.	Meeting of Board of Directors		
Disclosure of notes on meeting of board of directors explanatory			
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)  Maximum gap between any two consecutive (in number of days)		
Add Delete			
1	11-07-2022		
2	02-09-2022	52	
3	13-10-2022	40	
Prev			

<sup>\*</sup> to be filled in only for the current quarter meetings

# **Annexure 1**

# **Add Notes**

Notes for not providing Date  Whether requiremen of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)
---	---	---

Yes	6	6
Yes	6	6
Yes	6	6

No. of Independent
Directors attending the
meeting\*

2

3

2

Next

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
1	Audit Committee	11-07-2022	
2	Audit Committee	02-09-2022	52
3	Audit Committee	13-10-2022	40
4	committee	11-07-2022	
5	Nomination and remuneration committee	02-09-2022	
6	committee	13-10-2022	
7	Stakenoiders Relationship Committee	02-09-2022	

 $<sup>\</sup>ensuremath{^{*}}$  to be filled in only for the current quarter meetings

Annexure 1				
	IV. Meeting of Committees			
Disclosure o	of notes on meeting	of committees explanatory		
Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	
		Yes	6	

Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
6	3	1
6	3	1
6	3	1
6	3	1
6	3	1
6	3	1
6	3	1

٧.

Sr

1

2

3

Pr

Validate

#### **Annexure 1**

# **Related Party Transactions**

# Subject

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

Disclosure of notes on related

Disclosure of notes of material transaction



Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
Yes	
NA	
NA	
party transactions	Add Notes
with related party	Add Notes

Next

VI

Sr

ш.

Sr

#### **Annexure 1**

#### Affirmations

#### Subject

The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

#### a. Audit Committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

#### b. Nomination & remuneration committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

#### c. Stakeholders relationship committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

#### d. Risk management committee (applicable to the top 1000 listed entities)

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

This report and/or the report submitted in the previous quarter has been placed before Board of Directors.

Any comments/observations/advice of Board of Directors may be mentioned here:



Annexure 1
Subject
Name of signatory
Designation

Compliance status (Yes/No)
Yes
Yes
Yes
Yes
NA
Yes
Yes
Yes
Add Notes

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# **Compliance status**

Pramod Kumar Gadiya

**Managing Director** 

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Signatory Details		
Name of signatory	Pramod Kumar Gadiya	
Designation of person	Managing Director	
Place	Mumbai	
Date	19-01-2023	

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